

EXPRESSION OF INTEREST (EOI)**Annexure A**

Offer for hiring premises to ESIC for its "**DCBO-Burdwan**", at Bardhaman and "**Branch office-Kulti**" at Kulti/Niamatpur (Asansol Area) be submitted in a separate sealed envelope. I/We being owner(s) offer the premises for DCBO, Bardhaman at Bardhaman.

GENERAL INFORMATION	
A. LOCATION	
a) Name of the Building	
b) Building No./Street or Road	
c) Name of city	
d) Pin code	
B. TECHNICAL INFORMATION	
C. NAME OF OWNER(S)	
a) Type of buildings residential/ Institutional	
b) No. of rooms/hall etc (attach a copy of layout plan)	
c) Floor area of the premises as per details mentioned in price bid	
d) Amenities available	
i) Electricity Power supply	
ii) Power Back Up	
Running water supply	
iv) Whether plans are approved by the local authorities & NOC obtained for giving premises on rent/lease.	
v) Whether direct access available (Distance from nearby railway station/bus stand)	
vi) Year of construction	
vii) Whether building is vii) of the building independent if no, who occupies the other portion(s)	
viii) Type of flooring	
ix) Type of doors/windows etc.	
x) Type of painting a) Whitewash b) Distempered c) POP with oil bound distempering.	
xi) Types and no. of toilets (<i>Min. 4 for DCBO & 3 for BO</i>)	
xii) Whether built in almirahs are available	
xiii) Type of wiring (Opening/ Conceale)	
xiv) Whether water proofing treatment on the terrace done	

D. SERVICES	
i) Whether fire fighting arrangements provided	
ii) Whether compound wall constructed	
ii) Whether parking is available Whether parking is available	
E. FINANCIAL	
Rate per sq.ft. of floor area (incl.of all municipal taxes and others in words).	

Signature of the owner(s):

Name(s):

Contact No(s):

Mobile:

Landline:

Email ID:

UNDERTAKING

I/We do hereby solemnly declare and undertake that:

- 1) All terms and conditions made above are acceptable to me/us. If any information furnished by me/us in the above forms is found incorrect/false, the contract is liable to be cancelled without prejudice to any other legal action.
- 2) I/We also confirm that I/We understand that the JD(I/C), ESIC SRO, Durgapur reserves absolute right to reject any offer made without assigning any reasons thereof.
- 3) I/We also declare that there is/are no Government/Municipal restrictions barring the letting of the proposed building on rent and I/We am/are the legal owner of the proposed building.
- 4) I/We have not been blacklisted by any Govt. organization/institution in any process.
- 5) I/We agree to construct Manager's room, wooden counter, Security grilling from the top of counter to roof top, elevated platform for embedding iron safe, antenna on roof top for the floor that houses the Dispensary cum Branch office.

Date:

Owner(s) Signature.

List of documents to be submitted

1. Copy of Pan card & Aadhar card
2. Latest Municipal tax receipt
3. Latest Electrical bill receipts
4. Latest water supply bill receipts
5. Tender documents duly signed and stamped.